



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
**PHILIPPINE COCONUT AUTHORITY**  
Region IV, Brgy. Isabang, Lucena City  
Telephone Number: (042) 795-5472  
<http://www.pca.da.gov.ph/> / Email address: [regioniv@pca.gov.ph](mailto:regioniv@pca.gov.ph)

## INVITATION TO BID FOR THE SUPPLY, HANDLING, TRANSPORT AND DELIVERY OF 3,000 BAGS COCONUT COIR-BASED ORGANIC FERTILIZER (CCBOF)

1. The **Philippine Coconut Authority (PCA) Region IV** through the **Coconut Fertilization Project CY 2020** intends to apply the sum of **Php 1,575,000.00** being the Approved Budget for the Contract (ABC) to payment under the contract for **Supply, Handling, Transport and Delivery of 3,000 bags of Coconut Coir-Based Organic Fertilizer**. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

POINT OF ORIGIN (PROV. WAREHOUSE)	Quantity (bag)	Approved Budget for Contract (ABC), PhP
<b>COCO COIR BASED ORGANIC FERTILIZER (CCBOF)</b>		
<b>CFP 2020</b>	<b>3,000</b>	<b>1,575,000.00</b>
<b>Batangas</b>	440	<b>231,000.00</b>
<b>Laguna</b>	460	<b>241,500.00</b>
<b>Rizal</b>	140	<b>73,500.00</b>
<b>Quezon I</b>	900	<b>472,500.00</b>
<b>Quezon II</b>	1,060	<b>556,500.00</b>

2. The **Philippine Coconut Authority (PCA) Region IV** now invites bids for **Supply, Handling, Transport and Delivery of 3,000 bags Coco Coir-Based Organic Fertilizer**.<sup>1</sup> Delivery of the Goods is required in **45 calendar days**. Bidders should have completed, within **5 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Interested bidders may obtain further information from **PCA Regional Office IV** and inspect the Bidding Documents at the address given below during office days from **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 4- September 24, 2020** from the **PCA-IV Regional Office, Brgy. Isabang, Lucena City** in the amount of **Php 5, 000.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

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1 A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.



6. The **Philippine Coconut Authority (PCA) Region IV** will hold a Pre-Bid Conference<sup>2</sup> on **September 11, 2020, 9:00 AM** at **PCA IV Regional Office, Brgy. Isabang, Lucena City**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **September 24, 2020, 8:45 AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

Bid opening shall be on **September 24, 2020, 9:00 AM** at **PCA-IV Regional Office, Brgy. Isabang, Lucena City**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

The complete schedules of bidding activities are as follows:

Issuance of Bid Documents	September 4, 2020- September 24 , 2020
Pre-bid Conference	Sept. 11, 2020 Fri 9:00 AM (Physical or Virtual Conference)
Deadline for Submission of Bids	Sept. 24, 2020 Thurs 8:45 AM
Opening of Bids	Sept. 24, 2020 Thurs 9:00 AM (Physical or Virtual Conference)
Bid Evaluation	Sept. 24, 2020 Thurs 9:15 AM (Physical or Virtual Conference)
Post Qualification	(This shall be in accordance with the period prescribed in the IRR of RA 9184)
Notice of Award	

All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. *No further information required.*
9. The **Philippine Coconut Authority (PCA) Region IV** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**Yehlene P. Warain**  
 PCA-IVA Regional Office  
 Brgy. Isabang, Lucena City  
 042-795-5472  
 rbac\_pcaiv@yahoo.com




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**LANIE M. LAPITAN**  
 RBAC Chairperson

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<sup>2</sup>May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.